



Summer Squad Senior Counselor Intern 2017

About Girls in the Game

Girls in the Game provides and promotes sports and fitness opportunities, nutrition and health education, and leadership development to enhance the overall health and well-being of girls. Our year-round continuum of programs reaches 3,800 girls each year and includes after school programs, a four-week summer camp, one-day health fests, a year-round teen leadership development program, and family events.

Girls in the Game is a growing organization with 17 full-time staff members plus 20-30 part-time seasonal staff and interns. We work out of two offices located in Chicago Park District fieldhouses. Our headquarters is in Douglas Park, and we also have a satellite office in McGuane Park in Bridgeport. This position will be based in Douglas Park. Our heart is in Chicago, but we also reach girls in some Chicago suburbs, the Bloomington-Normal area, Baltimore and Dallas.

Position Summary

The Summer Squad Senior Counselor will assist the Summer Squad Coordinators with the 2017 Girls in the Game Summer Squad program. Summer Squad is a four-and-a-half-week experience, serving 30 teen girls each week. The program includes four weeks of day camp and three days of overnight camp (sleeping accommodations are cabins). The day camp curriculum includes sports and fitness activities, workshops in health education, visits to local colleges and field trips to meet professionals in various career fields. In addition, teen participants build their leadership skills by facilitating health and leadership workshops for younger girls. During overnight camp, Summer Squad Members will get to participate in adventurous outdoor activities such as rock climbing and canoeing lead by the campground staff.

This is a seasonal position starting in mid-June and ending on August 13. Required dates and times are as follows:

- Several dates in mid-June to be determined by Summer Squad Intern and Teen Programs Manager.
- CPR Training: Friday, June 23. 9:00-2:00 pm.
- All Staff Training: Wednesday, June 21 & Thursday, June 22, 9:00-5:00 pm.
- First Four Weeks of Day Camp: July 6 –August 1 (Monday-Friday), 8:30 am -3:30 pm
- Overnight Camp: August 2- August 4

Primary Responsibilities

The Specialist will help execute all aspects of the Summer Squad program. The curriculum and schedule will be in place prior to this person's start date. Other responsibilities include:

- Work with other Summer Squad staff to facilitate activities on sports, health and nutrition and leadership during day and overnight camp (curriculum provided)
- Help plan daily activities, prepare supplies and materials and troubleshoot challenges as needed
- Assist with basic program administration including attendance recording and communications with parents
- Foster a fun, safe and productive program environment by ensuring teen participants behave appropriately during programming and facilitating conflict resolution as needed
- Chaperon teen participants on field trips
- Communicate effectively with the Summer Squad Coordinators and Teen Programs Manager
- Work collaboratively with all Summer Squad staff including an additional Summer Squad Senior Counselor and two Summer Squad Coordinators
- Act as a positive role model to teen participants
- Other duties as assigned

Qualifications

- A minimum of 1-2 years of experience working with teens
- Bachelor's Degree, preferably in a related field
- A strong understanding of both theory and practice of adolescent development
- Experience working with underserved children and youth in diverse communities
- Ability to multi-task efficiently and manage projects on and off site
- Strong interpersonal, verbal, and leadership skills
- Computer literacy and well developed technology skills
- Ability to provide constructive feedback, as well as respond positively to suggestions
- Ability to work with a wide variety of personalities and deal with each person in an effective and professional manner
- Athletic ability is not required but applicants must be able to learn and teach the basic skills of multiple sports and fitness activities
- Spanish speaking a plus

Licensing Required

- Employment is contingent upon proof of eligibility to work
- Certification in CPR/First Aid (you will be certified at training)
- Verification of degree/credentials
- Background check and fingerprint clearance
- Agreement to uphold all Girls in the Game Policies and Procedures (by signature)

Core Competencies

- Coaching/leading groups
- Youth/teen development
- Organization and attention to detail

- Representing the organization
- Problem solving and decision making

Reasoning Ability

Strong critical thinking and problem solving skills, to be applied to addressing challenges (e.g. teens that don't want to participate, teens complaining of the heat, etc.); Ability to maintain appropriate boundaries with teen participants and staff both on and off duty as defined by agency ethical codes; Ability to solve problems and resolve conflicts effectively; Ability to handle peer conflict and provide peer mediation opportunities

Other

Possess a caring attitude towards fellow employees and participants served; Ability to work from a strength-based and/or youth development perspective; Energy and enthusiasm to work with girls/young women and adults in a variety of settings and activities, including as a supervisor and mentor; Interest in and is comfortable participating in various sports and health workshops; Possess the ability to coordinate and supervise a group of youth; Enjoys being active and is comfortable spending a majority of the day outside during the summer; Responsible and a self-starter

Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position requires:

Frequently: Sitting, Walking, Running, Active Play, Seeing, Hearing, Speaking, Standing, Carrying

Occasionally: Stooping, Lift up to 40 lbs, Squatting, Kneeling, Bending, Pushing/Pulling

Seldom: Climbing, Twisting

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Compensation: This is an unpaid internship.

Accountability: This position reports to the Teen Programs Manager.

Interested applicants can send their resume and cover letter to Elizabeth White, Teen Programs Manager at ewhite@girlsinthegame.org

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